

Sr No.	List of Documents	Submitted
1	<b>JEAP SANCTION LETTER</b> (Login & go into your application -> Click on print and download the Sanction letter)	<input type="checkbox"/>
2	<b>VISA copy</b> (Foreign Applicants Only)	<input type="checkbox"/>
3	<b>Flight Ticket</b> (Submit immediately or once you book ticket + Foreign Applicants Only)	<input type="checkbox"/>
4	<b>Payment Letter</b> (This form should be filled completely and signature of Student is must)	<input type="checkbox"/>
5	<b>Recommendation of JITO Member</b> (Take format from website in Document section and fill the same along with JITO member signature and UID number compulsory)	<input type="checkbox"/>
<b>STAGE 2 DOCUMENTS</b>		
6	Affidavit cum undertaking (Form A) ( <b>Kindly take the print on Green legal paper with Rs.100 Stamp paper along with Registered Notary</b> )	<input type="checkbox"/>
7	Promissory Note (Form B) ( <b>This document should be signed by "applicant" across on Rs. 1/- revenue stamp</b> )	<input type="checkbox"/>
8	Advance Receipt (Form C) ( <b>This document should be signed by "applicant" across on Rs. 1/- revenue stamp</b> )	<input type="checkbox"/>
9	Guarantor Form (Form D)	<input type="checkbox"/>
<b>STAGE 1 DOCUMENTS</b>		
10	<b>JEAP EF ASST. APPLICATION FORM</b> (Login & go into your application -> Click on print and download the <b>Application form</b> )	<input type="checkbox"/>
11	SSC Marksheet	<input type="checkbox"/>
12	HSC / Diploma Marksheet	<input type="checkbox"/>
13	Graduation Marksheet ( <b>Only for Post Graduation Applicant</b> )	<input type="checkbox"/>
14	I-20 ( <b>Foreign Applicants Only</b> ) & Admission Letter & Fees Structure for Both	<input type="checkbox"/>
15	Passport copy - Student ( <b>Foreign Applicants Only</b> )	<input type="checkbox"/>
16	Pancard – Applicant	<input type="checkbox"/>
17	Aadhaar card – Applicant	<input type="checkbox"/>
18	Student Main Bank account details and statement for last 6 months/ 1 year ( <b>If not bank statement, then send Passbook copy of last 2 years</b> )	<input type="checkbox"/>
19	Electricity Bill Latest	<input type="checkbox"/>
20	Aadhar card - Father / Mother / Guardian	<input type="checkbox"/>
21	Pancard - Father / Mother / Guardian	<input type="checkbox"/>
22	ITR Acknowledgement + Computation of Income along with Profit and Loss & Balance sheet of Father of last 2 years ( <b>If having Business</b> )	<input type="checkbox"/>
23	Form no.16 for Salary Income of Father of last 2 years ( <b>If getting Salary</b> )	<input type="checkbox"/>
24	Bank Statement of Father & Mother of Last 2 years ( <b>If not bank statement, then send Passbook copy of last 2 years</b> )	<input type="checkbox"/>
25	Jain Sangh Certificate of Applicant ( <b>If you have already then do send that Jain Sangh Certificate or take format from website in Document section and fill the same along with Sangh Stamp &amp; Signature of Head Authority person compulsory</b> )	<input type="checkbox"/>
26	Aadhar card - Guarantor 1	<input type="checkbox"/>
27	Pancard - Guarantor 1	<input type="checkbox"/>
28	Aadhar card - Guarantor 2	<input type="checkbox"/>
29	Pancard - Guarantor 2	<input type="checkbox"/>
30	Proof of Funds Arranged/ Taken/Approved other than JITO JEAP	<input type="checkbox"/>
31	Student handwritten Stating reason for choosing course and Institutes.	<input type="checkbox"/>
32	Extra-Curricular or Others documents ( <b>If any achievements</b> )	<input type="checkbox"/>

**IMPORTANT NOTE:-**

Request you to submit the documents in above given sequence wise only along with numbering or bookmark with pen/pencil

Please make file and keep in sequence or staple all documents in single bunch number wise.

If we found the documents submitted is not arranged properly then disbursement may be delayed.

You might have not submitted all the documents properly online into your application but now as you received the sanction letter need to submit the documents proper as per requirement. And unless you do not submit us physically all the documents as per list attached below we will not able to disburse the amount from JEAP.

For your reference we are here by submitting you the photographs of Cheque and Filing Pattern

